

CHELMSFORD CITY LOCAL HIGHWAYS PANEL MINUTES

14 MARCH 2019

at 13:00 at the Civic Centre, Chelmsford

Chairman:	County Councillor Bob Massey
Panel Members:	<p>Chelmsford City Council – Councillors Richard Ambor, Mike Holoway, Ray Ride and Bob Shepherd</p> <p>Essex County Council – County Councillors John Aldridge, Jenny Chandler, Jude Deakin, Ian Grundy and Mike Mackrory</p> <p>Parish Councils – Wendy Daden</p>
Officers:	Michael Adewole - Chelmsford City Council, Sonia Church - Essex Highways, David Green - Chelmsford City Council, Claire Harris – Chelmsford City Council and Jon Simmons - Essex Highways
Also present:	
Secretariat:	Brian Mayfield - Chelmsford City Council

Item		Owner
1.	<p>Welcome and Introductions</p> <p>The Chairman welcomed those present and introductions were made.</p>	
2.	<p>Apologies for Absence</p> <p>There were no apologies for absence.</p>	
3.	<p>Minutes of Previous Meeting</p> <p>The minutes of the meeting on 13 December 2018 were agreed as a correct record, subject to the inclusion of the fact that Councillor Mackrory had expressed a contrary view to that of Councillor Holoway on scheme <i>LCHE162158 – O/s Springfield Road, Springfield.</i></p>	

4.	<p>Matters Arising from Minutes of the Previous Meeting</p> <p>None</p>	
5.	<p>Approved Works Programme Update 2018/19</p> <p>The Panel received an update on the schemes in the Approved Works Programme for 2018/19. The total value of the commissioned schemes was currently £749,799. In addition to the progress detailed in the schedule before the Panel, specific reference was made at the meeting to the following schemes:</p> <p><i>LCHE172023 – High Street, Chelmsford</i> – Although the signs and TROs were in place, it was confirmed that enforcement was the responsibility of the police.</p> <p><i>LCHE172008 – King Edward VI Grammar School and County High School for Girls, Broomfield Road</i> – Jon Simmons said that he would raise the question of the flooding of the road in the vicinity of the crossing with the Highway Cyclical Maintenance team.</p> <p><i>LCHE172018 – Ford End Primary School</i> – It was reported that the works had started. The delivery of materials was awaited before work could begin on <i>LCHE162164 B1008 Ford End 40mph buffer</i>.</p> <p><i>LCHE152066 – Tyrells School, Springfield</i> – The consultation letter had been finalised and would be sent shortly.</p> <p><i>LCHE162086 – Lordship Road/Ongar Road/The Green/Mayfield Road/Orchard Close, Writtle</i> – Concern was expressed that there had been a lack of consultation with a nearby business that would be affected by this scheme. It was requested that those businesses likely to be affected by schemes be properly notified in future and account taken of the impact on their operations.</p> <p>The Panel AGREED that the approved scheme priorities for the rolling programme should all be included in the Approved Works Programme for 2019/20, which would be reported to the June meeting. Councillor Robinson would be notified before that of the likely start date for scheme <i>LCHE162143 Copperfield Road/Dickens Road</i>.</p> <p>In response to a question, Sonia Church confirmed that Essex Highways had adequate resources to enable all the approved schemes funded from the capital budget to be carried out in this financial year. Those being carried out with match funding would be done during the first two quarters of 2019/20. There was no indication that there would be any underspend of the current year's capital budget, but this could not be confirmed until the accounts were finalised in June. It was also confirmed that the Direct Delivery Gangs</p>	<p>JS</p> <p>JS</p> <p>JS</p>

	(DDGs) were being used where possible and their use would be considered for scheme <i>LCHE162060 Springfield Green, Springfield.</i>	
6.	<p>Potential Schemes List</p> <p>The Panel received details of the latest version of the Potential Schemes List, which contained schemes with a total estimated cost of £1,816,000. The sub-group established at the Panel's last meeting had carried out initial work to prioritise schemes to be funded in 2019/20 and its recommendations were included in the report to the meeting.</p> <p>The Panel was informed that the County Council had agreed a capital budget for the Chelmsford LHP of £500,000 in 2019/20. It was also told that the £44,350 yet to be allocated in the capital budget would be held in reserve for schemes that were required and could be carried out at short notice, with the approval of the Chairman and another member of the Panel.</p> <p>In response to a question from Wendy Daden, Sonia Church confirmed that schemes could be delivered via the Parish Council if they used an approved highways contractor. A permission to plant would be needed and a longer conversation would be required with Essex Highways.</p> <p>Additional information to that given in the report was provided on the following schemes:</p> <p><i>Writtle Road/Westway</i> – This scheme was recognised by the sub-group as a priority and Essex Highways were looking to progress it as such.</p> <p><i>Gainsborough Crescent, Kingston Road and Kingston Crescent</i> – This scheme had been validated and would come to the June meeting.</p> <p><i>A132 Burnham Road, Rettendon</i> – The Route Based Strategy would be released shortly and fed into the validation process. Jon Simmons would confirm the timing with Councillor Ride.</p> <p><i>Vicarage Road, Skreens Park Road and Stonehill Road, Roxwell</i> – This was a suitable scheme for the DDG, the use of which could reduce the cost. Jon Simmons would confirm with Councillor Aldridge whether this was the case.</p> <p><i>Lawn Lane/Brackenden Drive</i> – Councillor Mackrory mentioned that there had been repeated collision damage to road signs in this area.</p> <p><i>Stump Lane, Chelmsford</i> – It was asked why this scheme had not be progressed further as there were £76,000 of Section 106 monies</p>	<p>JS</p> <p>JS</p>

	<p>available which could be used in part to fund it. Sonia Church said that she would investigate.</p> <p><i>Lordship Road, Writtle</i> – It was reported that a junction improvement scheme was being carried out in Lordship Road and The Green to assist pedestrian access to the doctor’s surgery. The effect of this would be assessed and taken into account by the feasibility study for the scheme to provide bus stops in Lordship Road.</p> <p>AGREED that the sub-group’s priority schemes for funding in 2019/20 be endorsed and approved.</p>	SC
7.	<p>Section 106 Update</p> <p>The Panel received an update on Section 106 highway schemes being delivered in 2018/19. It was informed that staff from the City Council and County Council Section 106 teams would speak to the Panel at its next meeting. In the meantime, details of the Section 106 funds currently available would be circulated to the Panel.</p> <p>AGREED that the Section 106 Update report be noted.</p>	
8.	<p>Highways Rangers and 2018/19 Revenue Spend Updates</p> <p>The Panel considered a summary of the Chelmsford City Highways Rangers work programme for October to December 2018 and details of the Panel’s Revenue budget for 2018/19.</p> <p>AGREED that the Highways Rangers Update report be noted.</p>	
9.	<p>Other Business/Dates of Meetings for 2019/20</p> <p><i>Presentation of information on schemes</i></p> <p>Sonia Church said that the Panel members would be surveyed on the amount and format of the information presented to it with a view to concentrating on the provision of information on schemes that was most useful them. One option was to upload all the scheme on to Maps Essex.</p> <p><i>Information on roadworks and road reports</i></p> <p>Councillor Aldridge said that councillors no longer received information on road reports and that it would be useful to received details of roadworks in their areas. This would be looked into.</p> <p><i>Potential schemes not on list</i></p>	JS/SC

	<p>Jon Simmons would update Councillor Robinson on the situation on schemes in Queensland Crescent, Chignal Road and Copperfield Road (crossing).</p> <p><i>Dates of future meetings</i></p> <p>The following dates for meetings in 2019/20 were agreed, all at 1pm at the Civic Centre, Chelmsford:</p> <p>13 June 2019 12 September 2019 12 December 2019 12 March 2020</p>	JS
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The meeting closed at 13:50

Chairman